

Minutes December 10, 2024 Pecan Valley RWD Board Meeting

Board Chairman, Jim Hampshire, called the meeting to order at 7:00 PM.

Roll Call: Ed Hewett, Jeff Ewing, Leighton Duitsman, Bill Malone, Jim Hampshire all present. Also present was Jack Outhier, RWD Manager

Ed moved, Bill seconded, that the Board Approve the Minutes of November meeting. Ed aye, Jeff aye, Leighton aye, Bill aye, Jim aye. Motion carried.

Ed moved, Jeff seconded, that the Board Accept the November Financial Report. Ed aye, Jeff aye, Leighton nay, Bill aye, Jim aye. Motion carried.

Manager's Report:

- Engineer report from our new engineer, Gary Brickley from Altus, expected this week: DEQ permits, then proceeding with projects. REAP funded.
- Started installation of Water Meters in PV North yesterday, 12/9. This project will be made possible through RIG funding.
- Two steps are being taken to address labor needs:
 - Solicitation for Volunteer labor for specific needs utilizing members who have volunteered.
 - Contracted with Express Employment Professionals www.expresspros.com for staffing needs for temporary or seasonal jobs.
- Lift Station: Replaced both pumps, ORWA came with two young men to assist – ojt. We have to replace the control board and as the current one is now obsolete, we are getting an entirely new control system. Explained the process for using bypass pump which is constant and time intensive. Nonetheless, that bypass pump has saved us > \$48,000 in past 6 weeks.
 - Jack gave a short history of our lift station issues over the past 7 years. (contractors, confined space laws...) A permanent solution will be presented under New Business.

Old Business to discuss and/or vote on:

A new chart of accounts is being developed which will provide us an entirely different monthly reporting system. Plan is to change the system to become effective 1/1/2025.

Bill made the motion, Ed seconded, that the Board approve the proposed Policy for Bad Debt: Collection and Accounting. Ed aye, Jeff aye, Leighton aye, Bill aye, Jim aye. Motion carried.

New Business to discuss and/or vote on:

Discussed changing banks as ours has switched from calendar month statements to statement dates of mid-month to mid-month making our accounting impossible. Ed moved, Leighton seconded, that we move our account to Arvest Bank. Ed aye, Jeff aye, Leighton aye, Bill aye, Jim aye. Motion carried.

Jack presented for consideration a permanent Lift Station solution and how it would be funded. It is the Everlast above ground pump station system by Smith & Loveless. Jack was instructed to get proposals, and place this on our project list. No need for motion until we have a clear plan to proceed on. Ed recommended to Jack that he visit with Texas Pump and Equipment in Wichita Falls about such systems also.

Jeff made the motion, Bill seconded that the Board approve the Policy for After Hours calls with the subtraction of #4 and to be applied with Administrative Discretion by Manager. We receive "emergency" calls after hours for us to come fix something that often turns out to not be our system but the resident's. This policy establishes a procedure and service charge for such afterhours calls. Ed aye, Jeff aye, Leighton aye, Bill aye, Jim aye. Motion carried.

The Board elects its officers for the following year in December of each year. Bill made the motion, Ed seconded, that all current officers be re-elected for another year. Jim Hampshire – Chairman, Ed Hewett – Vice Chairman, Bill Malone – Secretary/Treasurer. Ed aye, Jeff aye, Leighton aye, Bill aye, Jim aye. Motion carried.

Ed moved, Jeff seconded that the Board go into Executive Session to discuss 2025 Budget and work on Executive Actions priority list. Ed aye, Jeff aye, Leighton aye, Bill aye, Jim aye. Motion carried.

Bill moved, Ed seconded, that the Board return to Open Session. Ed aye, Jeff aye, Leighton aye, Bill aye, Jim aye. Board returned to Open Meeting.

Bill moved, Ed seconded, that the meeting be adjourned. Ed aye, Jeff aye, Leighton aye, Bill aye, Jim aye. Meeting adjourned at 8:43 PM.