

## Minutes of Pecan Valley RWD Board Meeting 12/20/2022

1. Meeting called to order by Jim Hampshire, Chairman, at 6:31 PM.
2. Roll Call, Bill Malone present, Leighton Duitsman, Ed Hewett present, Jim Hampshire present. District Manager Jack Outhier also present.
3. Minutes from the November were reviewed. Ed made the motion, Bill seconded, that the minutes be approved as presented. Bill aye, Leighton aye, Ed aye, Jim aye.
4. Financial Statement presented. Lengthy discussion regarding how Quickbooks accts need to be restructured to reflect separation in Income and Expenses between Water and Sewer. Jack agreed to get this done. Ed made motion to approve the financial report, Bill seconded. Bill aye, Leighton aye, Ed aye, Jim aye.
5. Jack Outhier gave the following Manager's reports:
  - A. Status of Projects; existing and new.
    - b) Engineering completed on Pecan Valley North Water line loop project. Money availability is verified and received a form which I've submitted to complete receiving the grant.
6. New Business:
  - A. Discussed changes to ByLaws we want to have voted on at 2023 Annual Meeting. Motion by Bill, second Ed, to add these changes to the Annual Meeting Agenda. Bill aye, Leighton aye, Ed aye, Jim aye.
    - a. Proposed change to ByLaws: § **6.1 Time & Place of Meetings**. The annual meeting of Participating Members shall be held on the 2nd Thursday of January each year. Board meetings shall be regularly held, once per month, on the 2nd Tuesday of the month at 6:30 p.m. Said meetings shall occur either at the principal office location or at a Board-designated place within Comanche County, Oklahoma.
    - b. To be Amended thus: § **6.1 Time & Place of Meetings**. The annual meeting of Participating Members shall be held on the **last** Thursday of January each year. Board meetings shall be regularly held, once per month, on the 2nd Tuesday of the month at **7:00** p.m. Said meetings shall occur either at the principal office location or at a Board-designated place within Comanche County, Oklahoma.
  - B. Election: Discussion about election at Annual Meeting, currently only have one person nominated to fill vacancy in PV South, Jeff Ewing.

7. Old Business: None
8. Motion to Adjourn made by Bill, Leighton seconded, Bill aye, Leighton aye, Ed aye, Jim aye.  
Meeting adjourned.

---

Chairman, Jim Hampshire