

**Minutes of the Board of Directors' Mtg, December 14, 2022.**

Josh Powers chaired the meeting, calling it to order at 6:30 PM.

Roll call: Board members Josh Powers, Ed Hewett, Jim Hampshire, and Bill Malone present. Manager Jack Outhier present. Larry Adair, absent.

Minutes from November 9<sup>th</sup> meeting were read and approved as corrected (a date was incorrect) and approved, Ed, Bill. All aye.

It was pointed out that the Agenda for this December meeting did not include the Rules & Regulations which were to have been approved in this meeting. Due to them not being included in the agenda, they could not be voted on in this meeting. They are to be added to January's agenda.

Pecan Valley Waterworks' Financial Statement YTD was presented and discussed. This was PVW's financial statement meant only for the board to see in order to understand what the picture is for us going forward. Jim, Ed Motion to approve Financial Statement as presented understanding it was PVW finances, not RWD's financials. All aye.

Manager Reports:

- Status of OCC filing; just waiting to be on their agenda. Discussed the rates as presented in the Analysis by the ORWA. According to our agreement with the OCC attorneys, we cannot entertain a rate increase until following the OCC releasing PVW from their jurisdiction. Ed, Jim motion that board table discussions of rates until after OCC releases PVW. All aye.
- Discussed reason for change of billing schedule to 20<sup>th</sup> instead of 15<sup>th</sup> as discussed in mtg. This can be revisited after OCC release of PVW.
- Status of OWRB, OK Water Resource Board; pending City of Lawton Contract.
- Discussed City of Lawton contract which has never been returned to us from the City Attorney.
- Discussed Property Transfers; ready to be executed.

Executive Session: Bill, Ed motion to adjourn to executive session to discuss employee applications. All aye.

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Return to Open Session: 7:28

Ed, Bill motion to make Jack District Manager when RWD final. All Aye



Ed, Jim Motion to employ Kellie as Office Administrator. All Aye

Ed, Bill motion to retain all current wages based upon current financials, until financial situation changes. All Aye

Ed, Bill motion to retain current Bonus structure for this year. All Aye

Ed, Bill motion to authorize Jack to hire & fire necessary employees, set wages, etc in order to maintain all continuing operations. All aye.

Discussion to check whether By Laws include the time of meetings. Jim, Ed motion to change meetings to 7:00 if time is not specified in By Laws. In review, the time, 6:30 PM, is specified in the By Laws in Article 6.1.

Jim, Bill motion to approve the meeting dates for 2022 for presentation to the County Commissioners and Secretary of State and posting on our website.

Ed, Bill motion to authorize Jack to make determination about office opening related to COVID regulations and other considerations. Discussed putting a buzzer opening device on front door. All Aye.

Ed, Jim motion to adjourn. All Aye

Approved 1/11/2022

Board President, Josh Powers

A handwritten signature in black ink, appearing to read "Josh Powers". The signature is written in a cursive style with a prominent loop at the end.